

Outings and Visits Policy

At Acorn Nursery School we recognise the value of taking the children off the premises to gain different experiences. We generally have one main outing in the summer term and various impromptu trips, for our pre-school children, to the Church, the library, schools, fire station and local shops.

The children's safety is paramount to us and with all outings the following procedures are followed:

- On main trips out of the local vicinity, all parents/carers are encouraged to attend along with their child to gain a 1:1 adult:child ratio. Details of any such trips will be given via individual emails.
- On coach trips, only coaches with individual three point seatbelts will be used.
- On local walks at least 1:2 adult:child ratio is expected.
- Parents are always notified and are welcome to accompany us if desired.
- In the very unlikely event of a lost child, procedures will be followed as detailed in our Lost Child Policy.
- Permission for impromptu walks is obtained through the Registration Form.
- No child will be taken off the premises without permission.
- The Manager or Room Leader carries out a risk assessment of the destination beforehand.
- The Registration Forms, a mobile phone and a first aid kit will always be taken on any outing.
- At least 1 first-aider will always accompany any outing.
- The register will be taken prior to setting off, upon arrival at the destination and again when returning to Nursery.
- Regular headcounts are made throughout the visit.