

Accidental Injury/illness Procedure

In the event of serious Injury/illness to a child (or member of staff)

- **Manager and/or Senior Supervisor to deal with injury/illness**
- **Deputy to call emergency services if deemed necessary**
- **Deputy to call parents/carers/emergency contact**
- **Remaining staff to continue to provide care the other children, continuing the session as normally as possible. Calling on other staff from the other room to assist if necessary.**
- **In the event of insufficient staff call Cranleigh Primary School for support**
- **In the absence of parents/carers and the child is admitted into hospital Manager or Senior Supervisor to accompany child with registration form.**

There are always, at least two paediatric 1st Aid trained staff at every session.

The Registered Provider will notify Ofsted of any serious accident, illness or injury to, or death of a child while in our care. Notification will be made as soon as possible, but in any event within 14 days of the incident occurring. We have regard for Reporting of Injuries, Diseases, and Dangerous Occurrences Regulation 2013 (RIDDOR)

