

Smoking, Alcohol and Drugs Policy

Smoking

- There are no smoking (including e-cigarette/vaping) signs displayed on our premises.
- If a member of staff, student, parent or volunteer were found smoking on our premises, or in the main school grounds, they would be asked to leave immediately. This includes electronic cigarettes. Staff would face disciplinary procedures.

Alcohol

- If a member of staff, student or volunteer arrived at our setting clearly under the influence of alcohol, they would be asked to leave immediately. Staff would face disciplinary procedures.
- If any Acorn staff member had good reason to believe that a parent/carer is under the influence of alcohol when they drop off or collect their child, the Designated Safeguard Lead (DSL) Wendy Hastie or Deputy DSL Mel Luck would be informed and she would have to decide on an appropriate course of action according to our Safeguarding and Child Protection Policy. We would not let any parent/carer take home their child if they appeared incapable of caring for the child, due to being under the influence of alcohol. Please see our policy for uncollected children.

Drugs (Illegal substances)

- If a member of staff, student, volunteer arrives at our setting clearly under the influence of drugs, they would be asked to leave immediately. Staff would face disciplinary procedures.
- If any Acorn staff member had good reason to believe that a parent/carer is under the influence of drugs when they drop off or collect their child, the DSL, or Deputy DSL, would be informed and she would have to decide on an appropriate course of action according to our Safeguarding and Child Protection Policy. We would not let any parent/carer take home their child if they appeared incapable of caring for the child, due to being under the influence of drugs. Please see our policy for uncollected children.

Please refer to our **Medication Policy** for prescribed or other medication.